

Part – B

Hiring of different type of Vehicles & Booking of Train / Air Tickets

Description	NON A/C VEHICLE					Description	A/C VEHICLE		
	Ambassador	Indica	Bolero/ Travera/ Inova / Honda city	*Mini Bus (32 seater)	*Bus (52 seater)		Honda city, Ascent, Esteem, Logan (Multi Utility Vehicle)	Indica	Bolero/ Travera/ Inova
Local (Per hour with free 10 Kms)						Local (Per hour with free 10 Kms)			
Charges for extra K.M.						Charges for extra K.M.			
Long run per K.M.						Long run per K.M.			
Detention charges per hour						Detention charges per hour			
Night Halt						Night Halt			

* One-day below 200 Km.& above 200Km. (for bus)

1. The vehicle should not be more than one year old by 31st March, 09.
2. Any type of repair & servicing will be borne by the firm as & when required during the period of hiring.
3. The consumption of HSD / lubricant will be borne by the firm.
4. The vehicle must have valid documents as such as RC Book, all Orissa permit, up-to-date Road tax, permit & fitness certificate, insurance certificate and such other documents required for hiring the vehicle.
5. The vehicle should be at disposal of undersigned both in working and holidays (for monthly basis)
6. The driver of the vehicle should have valid driving license.
7. The wages and fooding etc. of the driver will be borne by the firm.
8. The vehicle will be run in the district and outside the district for supervision of work of SIRD, MLTC & ETC.
9. The rate for monthly basis should be quoted separately for each type of vehicle and the mileage per litre of the vehicle will be mentioned in the tender.
10. Only taxi permitted vehicle will be provided by the firm.
11. The agency should be registered under appropriate laws / acts of Govt. for providing vehicles on hiring and booking of tickets (Rail / Air).

(Director, SIRD)

Prices of Booking of Train and Air Tickets

Type	Category	Service charges for Travel Agency per Ticket in addition to ticket cost
Train Ticket	Sleeper	
	3 rd AC	
	2 nd AC	
	1 st Class	
Air Ticket	Economy	
	Business Class	

State Institute for Rural Development
Bhubaneswar - 12

General Terms and Conditions
for the Tender Paper of different items for the year 2010-11

1	The firm should be registered under OST, ACT-1974 and having valid VAT Clearance Certificate etc.
2	Attested copies of valid VAT Clearance Certificate TIN /SRIN No. should be furnished along with the tender paper.
3	Rs. 10,000/- (Rupees Ten thousand only) as EMD in shape of Bank Draft / Banker's Cheque favouring the Director, S.I.R.D., Bhubaneswar should be submitted along with the tender paper.
4	The authorization letters if any to be enclosed in the tender with due attestation.
5	The quoted rate will be inclusive of all Taxes. The percentage of VAT is to be mentioned clearly against each items. The rates to be quoted in tabular form.
6	The rates quoted by the tenders should be valid upto 31.03.2011.
7	No conditional tender will be accepted by the authority from the tenderers.
8	No advance payment will be made to the party after acceptance of tender or execution of order.
9	Delivery of the items should be made in the office of the Director, State Institute for Rural Development, Unit-VIII, Bhubaneswar after getting proper requisition order within a day or two and minimum 1 day well in advance.
10	Selection of items will be followed after screening by the purchase committee of the institute
11	Original documents are to be produced for verification by the members of the committee.
12	The tenders are to submit the current price list of the brand product & specification (i.e. Name of the brand and other details) along with the tender.
13	If any information/document furnished by the tenderers with the tender papers are found to be misleading or incorrect at any stage their tenders will be rejected without assigning reasons thereof
14	It is the responsibility of the tenders for timely delivery of the articles to the S.I.R.D., Bhubaneswar at their own cost.
15	The tenders should furnish in a sealed cover (to be sealed on sealing wax) duly superscribed as “ TENDER FOR _____ YEAR 2010-11 on the top to the sealed cover.
16	The tenders received beyond the scheduled date and time will not be entertained / considered at any cost.
17	The undersigned/committee reserves the full right to accept in full or part or reject any or all the tenders without assigning any reason thereof. The undersigned/committee is not bound to accept the lowest rates.
18	In case of any legal dispute, it will be adjudicated within the jurisdiction of Bhubaneswar court only.
19	All pages of the bids are to be signed & stamped by the tenderer.
20	Selection of the items will be followed on finalization of samples whenever is necessary.
21	The duly filled in Tender's Profile as enclosed is submitted along with tender.
22	For any services / supply the firm / organization should not be blacklisted by any Govt. orgn. If found later on, the action deemed to fit will be initiated against the firm as per the law.
23	The Director reserves the rights to terminate the contract at any time without notice if the supplier / firm fails to make the supply within the specified time or in accordance with the specifications & samples

Director

Tenderer's Profile (To be filled in & returned).

1	Full Name of the Firm (In Capital letters)	
2	Firm Address	
3	Telephone No Fax No	Office: - Residence: - Mobile :-
4	Name/ Names of Proprietors Partners/ Directors.	
5	Sales Tax / VAT Regd. No. (Last Sales Tax/ Vat Clearance Certificate must be furnished). The Tax clearance must cover transactions against printing by the firm.	
6	Income Tax account number / PAN Number(Last Income Tax Clearance certificate to be attached)	
7	Details of similar past work and experience of similar nature. (Certificate from the past employer should be enclosed)	

I do hereby certify that the above mentioned particulars are true and correct.

(Signature of the bidder)

